

## VENDOR CHECK LIST

1. Regulations read and understood
  2. Insurance coverage for me, tent, and product  Copy to Market Manager 
    - food poisoning insurance, if applicable
  3. All forms filled out and sent in along with permits, approvals, if required AND \$25 membership fee
  4. Prepayments ready
  5. Weights, NO SPIKES, 20 lb minimum per leg
  6. Tent's footprint is no bigger than 10x10
  7. Approved for electrical hookup 
    - My cord is the approved 50' – 12 gauge 3 prong outdoor type
  8. Signage clearly printed
  9. Prices clearly marked ready for display
  10. Garbage can (remember to take home all garbage)
  11. Market cell phone number = (HFM 604-839-6464)  (PCFM 604-562-4471)
  12. Posted on FACEBOOK
  13. First market of each month is Member Appreciation Day. Handed list of promotion items to MM to be used in market advertising. This is optional.
  14. Remember that all general \$2 or \$5 coupons specific to our Markets must be accepted by all vendors. Take to Information Booth for refund.
- \*\*\*\* Market Safe On line is easy, take it!

<http://www.openschool.bc.ca/info/marketsafe/index.html>